

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
July 19, 2018
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, June 19, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Bill Troutman, Tom Shaud, J. Neil Ketchum, Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Planning and Zoning Director Pamela Craddock and Chief Cunningham. Absent was Mayor Chuck Mummert.

President Hershey called the meeting to order at 7:00 p.m.

Public Hearing

1. A Conditional Use Hearing was held on Sycamore Square. Craig Smith, Client Manager/Senior Associate with RGS Associates and Patrick J. Sampsell, Chief Environmental and Facilities Officer with Masonic Village attended the public hearing and provided an overview regarding the conditional use modification request. Masonic Village requested to modify the April 5, 2018 conditional use decision and proposed a modification to Condition #4 that requires 48 sanitary sewer EDU's for the proposed 48 residential units. Masonic Village requested consideration for 25 EDU's for the 48 residential units based on the expected water and sanitary sewer flows for each unit.

Public Comment

There was no public comment.

Approval of Minutes

After a motion by Clark, second by McCloud, minutes of the following meetings were unanimously approved:

1. Regular Meeting – June 21, 2018
2. Work Session Meeting – July 5, 2018

Reports

1. The Financial Report was unanimously approved after a motion by Ketchum and second by Troutman.
2. There were no questions on the Code Enforcement reports.
3. The Fire Company responded to 58 calls during the month of June, 31 of which were in the Borough, with an average response time of 5 minutes 19 seconds.
4. Northwest EMS responded to 92 Borough calls during the month of June bringing the year-to-date total for Borough calls to 650.

Old Business

1. It was motioned by Clark, seconded by Troutman, to approve the conditional use request from Masonic Village to modify Condition No. 4 from the April 5, 2018 Conditional Use Decision to allow 25 EDUs for the 48 residential units. Motion carried unanimously.
2. It was motioned by Ketchum, seconded by McCloud, to approve Masonic Village Sycamore Square Preliminary/Final Land Development Plan with the following modifications and conditions:

Modifications-

1. SALDO Section 303 – Preliminary Plan
2. SALDO Section 403.A1 and 404.A – Drafting Standards, Plan Scale
3. SALDO Section 403.B(8) and Section 605.5 – Survey Monuments and Markers
4. SALDO Section 403.C.3 and 404.C – Existing Features
5. SALDO Section 616 – Dedication of Park and Recreation Land
6. Stormwater Section 302.A.2.C and Section 304.C.2.A(2) – Loading Ratios
7. Stormwater Section 307.4.B(d)(D) – Minimum Pipe Diameter
8. Stormwater Section 307.4.A(4) – Pipe Junctions

Conditions-

1. Response and compliance with the comments of Hanover Engineering dated July 13, 2018.

Motion carried unanimously.

New Business

1. It was motioned by Shaud, seconded by Troutman, to approve Resolution 2018-10 imposing temporary on-street parking restrictions on the north and south side of West Willow Street and the East and West side of North Poplar Street. The motion carried unanimously.
2. It was motioned by Clark, seconded by Ketchum, to approve the appointment of Officer Samuel Evan Bigler and Officer Edward Daniel Wengiel as full-time patrol officers with the Elizabethtown Police Department effective July 10, 2018. The motion carried unanimously.

Bills Payable

Motion by McCloud, second by Troutman, to pay the bills and budgeted transfers as presented:

General Fund.....	\$147,786.17
Sewer Fund	\$57,099.44
Construction Projects Fund.....	\$20,094.96
Train Station Fund	\$1,952.26
Subdivision Escrow Fund	\$4,461.75
Parks Fund	\$7,108.27

Motion carried unanimously.

President Hershey announced that following the adjournment of the meeting Council would hold an Executive Session to discuss a personnel matter.

Adjourn

Following a motion by Shaud, second by McCloud, the meeting unanimously adjourned at 7:20 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager

Sycamore Square at Masonic Villages Conditional Use Hearing
July 19, 2018

Pamela Craddock provided an overview of the conditional use hearing application to modify a condition of approval from the April 5, 2018 conditional use decision. Craig Smith, Client Manager/Senior Associate with RGS Associates and Patrick J. Sampsell, Chief Environmental and Facilities Officer with Masonic Village attended the public hearing and provided an overview regarding the conditional use modification request.

Council members asked if all the apartments would be part of the continuum of care program provided throughout the rest of the Masonic Village campus. Patrick Sampsell stated that Masonic Village planned to offer the new apartments outside of the continuum of care program but found that the majority of those interested in the apartments wanted to be part of the program. Approximately 75% of the 48 units will be part of the continuum of care program.

There was no public comment, and at 7:08 p.m. the public hearing was closed.

Action Item:

It was motioned by Clark, seconded by Troutman, to approve the conditional use request from Masonic Village to modify Condition No. 4 from the April 5, 2018 Conditional Use Decision to allow 25 EDUs for the 48 residential units. Motion Carried unanimously.