

**ELIZABETHTOWN BOROUGH COUNCIL  
WORK SESSION MEETING  
June 7, 2018  
Minutes**

The Work Session meeting of Elizabethtown Borough Council was held on Thursday, June 7, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Bill Troutman, Tom Shaud, J. Neil Ketchum, Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Planning and Zoning Director Pamela Craddock, Chief Cunningham, and Mayor Chuck Mummert.

President Hershey called the meeting to order at 7:00 p.m.

**Public Comment**

1. Richard Sheidy commented about street paving and asked about paving in alleys. He noted that South Peach Alley needs some attention.

**Conoy Crossing Phase 3 Land Development Plan Introduction**

Todd Smeigh of DC Gohn and Jake Olweiler of Conoy Crossing LP presented an introduction to the Phase 3 Conoy Crossing Land Development Plan. Mr. Smeigh noted that this phase includes 26 units and the connection of Masonic Drive with Route 743. During the introduction it was noted that the applicant is working to address review comments provided by Hanover Engineering and clarification to one of the review comments, specifically B.8, was sought. Borough staff will provide clarification to the review comment after discussing with Hanover Engineering. Following the introduction council members asked for clarification on stormwater calculations and how stormwater facilities would be maintained and sought clarification on the number of parcels in the borough and in West Donegal Township. President Hershey noted that formal consideration of the land development plan and decision would occur at the June 21, 2018 meeting.

**Administration**

**1. MS4 Update**

Pam Craddock, Planning and Zoning Director, provided an update on Elizabethtown Borough's MS4 program. The Borough of Elizabethtown in July 2017 submitted to the Pennsylvania Department of Environmental Protection (PADEP) the Borough's Draft Chesapeake Bay Pollutant Reduction Plan (PRP) as part of the municipal separate storm sewer system (MS4) permit. The Borough received a technical deficiency letter from PADEP in March and has been working with Hanover Engineering to address the deficiencies noted. The Borough and Hanover Engineering is waiting for clarification and additional training from PADEP prior to submitting a response.

**Police Department**

**1. Lifesaving Commendations**

Mayor Mummert presented lifesaving commendations to Officers Gregory Riehl, Blake Innocent and E. Daniel Wengiel for their response to an incident on April 27, 2018.

**2. Monthly Report**

Chief Cunningham presented the police department's monthly report that included statistics of borough police responses and interactions with the public. In addition to the monthly report, Chief Cunningham updated council on speed timing that was conducted on Groff Avenue. Over a ten day period, 22,384 trips were captured of which the average speed was 30 mph; half of the trips were just above 35 mph; and, only 3.4% were above 46 mph. It was also noted that since 1999 there have been 31 reportable and 23 non-reportable accidents on Groff Avenue.

Hershey announced that following the adjournment of the meeting Council would hold an Executive Session to discuss a legal matter and a personnel matter.

After a motion by Clark, seconded by McCloud, the meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

Roni Ryan  
Borough Manager