

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
December 21, 2017
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, December 21, 2017 at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, Jeff McCloud, Tom Shaud, J. Neil Ketchum, Jr., Dr. C. Dale Treese and J. Marc Hershey. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Public Works Director Wayne DeVan, Planning and Zoning Director Pamela Craddock, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

After a motion by Clark, second by Shaud, minutes of the following meetings were unanimously approved:

1. Regular Meeting - November 16, 2017
2. Work Session Meeting - December 7, 2017
3. Budget Session Meeting – November 14, 2017
4. Budget Session Meeting - December 5, 2017
5. Budget Session Meeting – December 14, 2017

Public Comment

1. **Robert Yahara, 207 Masonic Drive**, commented on two items. The first item related to real estate tax millage rate and urged council to keep the millage rate at 4.2 mills. The second item related to approving the preliminary plan that was presented by Elizabethtown College.

Announcements

1. President Hershey made two announcements:
 - a. Retirement of Chief Jack Mentzer and noted that a formal ceremony recognizing his service with Elizabethtown Borough would be held at the January 18, 2018 council meeting.
 - b. Presented Dr. C. Dale Treese with a proclamation in which Elizabethtown Borough Council and Mayor recognized Dr. Treese for his years of service and dedication to the Elizabethtown community. Following the presentation Stan Daubert and Barry Acker provided remarks on Dr. Treese's involvement in a number of different community activities, positions and events over the years.

Reports

1. The Financial Report was unanimously approved after a motion by Ketchum, second by Clark.
2. The Code Enforcement Report was provided as an informational item and there were no questions.
3. The Fire Company responded to 62 calls during the month of November, 22 of which were in the Borough, with an average response time of 6 minutes 06 seconds.
4. Northwest EMS responded to 121 Borough calls during the month of November bringing the year-to-date total for Borough calls to 1319.

Old Business

1. It was motioned by Clark, seconded by Ketchum, to approve the Elizabethtown College, Preliminary Land Development Plan with accompanying modifications and conditions:

Modifications:

1. SALDO Section 403.C.3 and 403.C.4 – Locations of salient features within 200 feet of the subject tract
2. SALDO Section 607 – Curb and Sidewalk

Conditions:

1. The modification of SALDO Section 607 shall only apply to the interior streets of the Elizabethtown College property and is not a modification of curbs and sidewalks on public streets.
2. Provide an overlay to the preliminary land development plan depicting safe and convenient pedestrian and bicycle connectivity for the general public and Elizabethtown College students, faculty, staff and visitors for ingress and egress to the College campus, to traverse the perimeter of the campus for connections to the community, and to travel to and from campus facilities not contiguous to the main campus.
3. A sidewalk / pathway must be completed along Campus Road from College Avenue to the southernmost Elizabethtown College property line on Campus Road by December 31, 2022.

Motion carried unanimously. McCloud noted the importance of proper identification of streets, sidewalks and pedestrian areas.

2. Proposed 2018 Budget for all funds and accounts
 - a. It was motioned by McCloud, seconded by Clark, to approve Ordinance No. 984 establishing a real estate tax millage rate of 4.2 mills for a neutral real estate tax revenue based upon the Lancaster County Reassessment. Motion carried unanimously by roll call vote.
 - b. It was motioned by Treese, seconded by McCloud, to approve Ordinance No. 985 establishing a real estate tax millage rate of 4.3 mills for 2018. Motion carried unanimously by roll call vote. McCloud noted that he did not want his vote to be misconstrued, he was not in favor of a tax increase, at the 4.6 mills, as it was discussed at the November meeting. Treese noted that the tax rate at 4.3 mills would allow the Borough to be forward thinking about the budget and available funds. Hershey echoed Treese's comments concerning the millage rate.
 - c. It was motioned by McCloud, seconded by Ketchum, to approve Resolution 2017-13 dedicating the unappropriated balance for 2017 to the beginning balance for 2018. Motion carried unanimously.
 - d. It was motioned by Clark, seconded by McCloud, to approve adoption of the 2018 Borough Budget for all funds and accounts. Motion carried unanimously.

New Business

1. It was motioned by Ketchum, seconded by Shaud, to approve the appointment of Lieutenant Shane Deardorff as Acting Chief of Police, effective January 1, 2018. Hershey noted that this appointment is a procedural matter given that Chief Mentzer's last day is December 31, 2017 and the reorganization meeting is January 2, 2018. Motion carried unanimously.
2. It was motioned by Clark, seconded by Treese, to approve the appointment of a new Chief of Police, Edward J. Cunningham Jr., for Elizabethtown Borough, effective upon being sworn into the position at Borough Council's January 2, 2018 Reorganization Meeting. Motion carried unanimously.
3. It was motioned by Ketchum, seconded by Treese, to approve the Borough Manager to execute a Right of Way Agreement with Elizabethtown Area School District in the current form or with such minor revisions required by the School District which are acceptable to the President or Vice-President and the Solicitor. Motion carried unanimously.
4. It was motioned by Treese, seconded by Ketchum, to approve payment in the amount of \$36,933.90 to Jay Fulkroad & Sons for work performed on the Elizabethtown Community Park and Pedestrian Pathway Project (Estimate No. 009). Motion carried unanimously.

Bills Payable

Motion by Clark, second by Treese, to pay the bills and budgeted transfers as presented:

General Fund.....	\$175,308.96
Sewer Fund	\$181,167.54
Train Station Fund	\$1,478.46
Subdivision Escrow Fund	\$2,370.25
Parks Fund	\$180,255.20

Motion carried unanimously.

Adjourn

Following a motion by Clark, second by McCloud, the meeting unanimously adjourned at 7:50 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager