

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION MEETING
December 7, 2017
Minutes

Elizabethtown Borough Council held its monthly work session meeting on Thursday, December 7, 2017, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum Jr., Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Marc Hershey. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Planning and Zoning Director Pamela Craddock, Public Works Director Wayne DeVan and Police Chief Jack Mentzer.

Hershey called the meeting to order at 7:00 pm and began the meeting by announcing Council met in executive session at 6:00 p.m. to discuss a personnel matter.

Public Comment

Robert Yahara, 207 Masonic Drive, discussed real estate millage rate calculations and the need for public officials to be transparent in their actions.

Administration

1. NWEMS Update

Scott Kingsboro and Pete Whipple provided an update on the services of NWEMS and answered questions from council related to their services and 2018 funding request. Council members asked questions pertaining to additional revenue received by NWEMS outside of municipal contributions, the costs additions of the Brickerville station and how the municipal contribution request is generated.

2. Sewer Connection Fee Waiver Request

The property owner at 345 S. Market Street, Anthony Czuchnicki requested a sewer connection fee waiver to add another commercial unit to the building. This connection would serve a day spa that is tentatively looking at the space. Council requested confirmation on the number of current EDUs are at the location and what is the current usage and how much new usage would be added. Borough staff will work with Mr. Czuchnicki so more specifics can be provided at the December 21, 2017 meeting.

3. Elizabethtown College, Preliminary Land Development Plan

David Madary of Derck & Edson Associates along with Robert Walleth and Caroline Lalvani of Elizabethtown College presented and answered questions pertaining to the Preliminary Land Development Plan for the Elizabethtown College Master Plan. The presentation referenced a new center, parking, fitness locations and residence halls. Several of the questions asked during the presentation included, Hershey asking about the new residence halls if the student population is not expected to grow. College officials indicated that perspective and current students are seeking more modern residence halls with apartment style living and that the resident halls would replace existing halls. Clarification on when student parking restrictions would occur was requested to which college officials indicated that there would be no freshman student parking on campus beginning school year 19-20. Ketchum asked for clarification in how walkability, complete streets and community connectivity are considered and if they are looked at

comprehensively. College officials indicated that they do look comprehensively at walkability and connection with the community and offered to provide those sketches for further discussion if needed. Hershey also encouraged that they look at the emergency route for the Bower Center.

4. Resolution 2017-11, Funding Support for the Elizabethtown Fire Department

It was motioned by Treese, seconded by Ketchum, to approve Resolution No. 2017-11, Funding Support for the Elizabethtown Fire Department. Motion carried unanimously. Hershey abstained from voting.

5. Resolution 2017-12, Funding Support for the Elizabethtown Public Library

It was motioned by Clark, seconded by Shaud, to approve Resolution No. 2017-12, Funding Support for the Elizabethtown Public Library. Motion carried unanimously. McCloud abstained from voting.

6. 2018 Proposed Budget

Borough Manager Roni Ryan noted that based on the December 5, 2017 Budget Session meeting the changes were reflected in the available budget summary sheet. For the next budget meeting on December 14, 2017 a revision will be made to reflect the real estate tax transfer fees in line with Borough's Fiscal Policy.

Police Department

1. Monthly Report

Chief Mentzer presented the police department's monthly report that included statistics of borough and state police Uniform Crime Reporting (UCR) responses.

After a motion by Treese, second by Shaud, the meeting was adjourned at 8:16 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager