

ELIZABETHTOWN BOROUGH COUNCIL
PUBLIC MEETING
November 2, 2023
Minutes

A public meeting of Elizabethtown Borough Council was held on Thursday, November 2, 2023. Present were Councilmembers Lanty Moss, Tom Shaud, Jeff McCloud, Jay Hynicker, J. Marc Hershey, and Phil Clark. Also present were Borough Manager Ann Roda, Assistant Borough Manager Pamela Roberts, Public Works Director Jeff Kinsey, Elizabethtown Police Interim Chief Shane Deardorff, and Mayor Mummert.

President Hershey called the meeting to order at 7:00 PM.

Public Comment

1. Cherry Landry, 23 Porter Alley – Ms. Landry expressed concern over interactions with the police department.
2. Wayne Miller, West Donegal Township resident – Mr. Miller expressed concern over the length of time it's taking for the Burkholder Builders Maize Circle Subdivision and Land Development Plan to be finalized.
3. Richard Sheidy, 350 Lemon Street – Mr. Sheidy asked if any consideration had been given to 56 N Market Street during the budget planning process. Borough Manager Roda stated that the 2024 budget does include the replacement of the building's roof.

Approval of Meeting Minutes

1. After a motion by Vice-President Clark, and second by Councilmember Shaud, Borough Council voted unanimously to approve the October 19, 2023 Public Meeting minutes.
2. After a motion by Councilmember Hynicker and a second by Councilmember McCloud, Borough Council voted unanimously to approve the October 26, 2023 Special Budget Meeting minutes.

Old Business

1. President Hershey stated that the Municipal Emergency Services Authority (MESA) is looking for member municipalities to re-affirm their participation in the authority during the 45-day objection period, which ends on November 13, 2023.

It was motioned by Vice-President Clark to re-affirm the participation of Elizabethtown Borough as a member municipality of the Municipal Emergency Services Authority of Lancaster County (MESA) following the completion of the Fee Services Hearing by MESA on September 28, 2023 and the expiration of the 45-day objection period on Monday, November 13, 2023. Councilmember Shaud seconded the motion. By 5-1 vote, Borough Council re-affirmed the participation of Elizabethtown Borough as a member municipality of the Municipal Emergency Services Authority with Councilmember Moss opposing.

2. Borough Manager Roda updated Council on the bid that was received for the Market Street and High Street Traffic Signal Repair project. The project was not put out for bid listing prevailing wage because it was estimated to be under \$100,000. Only one bid was received and it was \$128,000. It is being recommended that the Borough rejects this bid and re-bid the project, using prevailing wage, to ensure adherence with procurement requirements.

It was motioned by Vice-President Clark to reject the bid received from C.M. High, in the amount of \$128,000, for the Market Street and High Street Traffic Signal Repair project. Councilmember Shaud seconded the motion. By unanimous vote, Borough Council rejected the bid from C.M. High.

3. Assistant Borough Manager Roberts summarized the Lancaster County Planning Department's efforts to recalibrate the Urban Growth Area (UGA) throughout the County. The Planning Department is looking for feedback regarding buildable land within the UGA and legacy areas surrounding the UGA. Assistant Borough Manager Roberts stated that there are no legacy areas to consider because the entire Borough is located within the UGA but there is buildable land. Staff has taken the survey but invites Councilmembers to take the survey as well.
4. Borough Manager Roda stated that based on the kraft bag discussion at the November 2nd budget meeting, staff is proposing purchasing a reduced number of kraft bags in 2024. The Borough normally purchases 46,000 kraft bags each year and staff is proposing to purchase a half or a third of that number. If the Borough purchases 23,000 kraft bags, the Borough would be operating with a \$612 deficit at the current trash rate. If only 16,000 kraft bags are purchased, there would be a surplus of approximately \$4,600 at the current trash rate. Borough Manager Roda also stated that in 2024, the kraft bags would no longer be distributed on the honor system and would be distributed from the Borough office. Borough Council gave staff direction to purchase 16,000 kraft bags for 2024.

New Business

1. Assistant Borough Manager Roberts stated that the developer of the Railroad Ridge Final Land Development Plan has requested an extension of the 90-day review period. The plan has been before the Elizabethtown Borough Planning Commission and formally accepted for review. The developer has asked for additional time to respond to the Lancaster Civil Engineering review letter.

It was motioned by Councilmember McCloud to approve the request to extend the plan review period for the Railroad Ridge Land Development Plan to a new deadline of February 1, 2024. Councilmember Hynicker seconded the motion. By unanimous vote, Borough Council approved the time extension request for the Railroad Ridge Land Development Plan.

Mayor Remarks

- Mayor Mummert stated his appreciation of the new chairs and expressed thanks for a signed football from former Buffalo Bills quarterback, Jim Kelly.

Council Remarks

- Councilmember McCloud expressed his excitement for the Varsity Cross Country Team, who qualified for the State Championship and gave them his well wishes.
- Councilmember Hynicker stated his frustration of those in the public who abuse the kraft bags honor system.
- Councilmember Moss expressed his emotions over attending his daughter's last field hockey game before she graduates from high school this spring.
- Councilmember Shaud had no remarks.
- Vice President Clark thanked the public for attending the meeting
- President Hershey had no remarks.

President Hershey announced that Borough Council would be meeting in an Executive Session following the meeting to discuss a police personnel matter.

Adjourn

Upon motion by Councilmember Shaud and second by Councilmember McCloud, and without objection, the meeting was adjourned by President Hershey at 7:40 PM.

Respectfully Submitted,

Ann Roda
Borough Manager