

**ELIZABETHTOWN BOROUGH COUNCIL  
PUBLIC MEETING  
October 20, 2022  
Minutes**

A public meeting of Elizabethtown Borough Council was held on Thursday, October 20, 2022. Present were Councilmembers Lanty Moss, Tom Shaud, J. Marc Hershey, Phil Clark, Jeff McCloud and Jay Hynicker and Mayor Chuck Mummert. Also in attendance were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, and Police Chief Ed Cunningham.

President Hershey called the Public Meeting to order at 7:00 PM and led the meeting participants in the Pledge of Allegiance.

**Public Comment**

There was no public comment.

**Approval of Meeting Minutes**

After a motion by Councilperson Shaud, second by Councilperson Moss, Borough Council voted unanimously to approve the October 6, 2022 Public Meeting minutes.

**Reports**

1. Borough Council unanimously approved the Financial Report and PLIGT Report as submitted after a motion by Vice President Clark and second by Councilperson McCloud.
2. There were no questions on the Code Enforcement Report for September 2022.
3. The Fire Company responded to 52 calls during the month of September 2022, 17 of which were in the Borough, with an average response time of 5 minutes 50 seconds.
4. Northwest EMS responded to 736 calls during the month of September 2022, of which 158 were within the Borough. Year to date there have been 6,661 calls with 1,289 calls within the Borough which is 19.3% of calls.
5. There were no questions on the GEARS report for August 2022.

**Old Business**

1. Borough Council discussed the development of the Lions Club Street Banner Program. There was discussion and consensus from Borough Council to work with the Lions to locate the banners along Market Street as well as High Street starting at the Square and working evenly out along Market and High Streets. Borough Council also felt that the HERO acknowledged on the banner should have a connection with the Elizabethtown Area. Assistant Borough

Manager Roda responded that staff will make the Lions Club aware of the considerations and will continue to work with them to develop a final agreement memorializing the program.

2. After a motion by Councilperson McCloud, and second by Councilperson Hynicker, Borough Council voted unanimously to approve Resolution 2022-23 authorizing the submission of a grant application to the PA Department of Conservation and Natural Resources to support the completion of the needed bridge work at Hickory Lane Park.
3. Assistant Borough Manager provided an update on the pedestrian pathway. She stated that construction of the Pedestrian Pathway from S. Chestnut Street to behind the Brown Building at the College has started. There will be a delay in the shipping of the light poles. Work on the pathway will continue but the installation of the light poles and remaining finishing work will be complete in April 2023.
4. Planning and Zoning Director Roberts gave an overview of the FunFort fence picket pickup plan through which donors will be able to collect their donated fence picket(s) on Sunday, November 6, 2022 from 12:00 PM – 4:00 PM and Saturday, November 12, 2022 from 10:00 AM – 2:00 PM.

Roberts added that picket donors should plan to bring their own screwdriver; however, tools will be available if needed. Staff from the Street Department and Borough Office will be on site to assist and answer questions. After November 12, the Street Department will remove the remaining pickets and store them at 101 E Plum Street. There were no questions on the fence picket pickup plan.

With picket pick starting November 6, 2022 Borough Council discussed the closure of Fun Fort. After a motion by Vice President Clark, and second by Councilperson Shaud, Borough Council voted unanimously to close Fun Fort, located within Community Park, at dusk on Saturday, November 5, 2022.

5. Borough Manager Denlinger led Borough Council through a brief Fiscal Year 2023 Budget Discussion that focused on the 2023 taxable assessed value. Borough Council was also provided a Summary of Community Organization Funding from 2010 through 2023.

### **New Business**

There was no new business discussed.

## **Bills Payable**

Upon motion by Councilperson McCloud and second by Councilperson Hynicker, Borough Council voted unanimously to approve the list of monthly bills as presented:

General Fund	\$386,158.38
Sewer Fund	\$124,795.85
Capital Reserve Fund	\$24,306.55
Liquid Fuels Fund	\$13,477.95
Subdivision Escrow Fund	\$1,520.50
Parks Fund	\$30,101.40

## **Mayors Remarks**

- Mayor Mummert spoke of the recent conferences that he has attended and one that he is travelling to one in the following week.

## **Council Remarks**

- Councilperson McCloud thanked staff for their work on the Fun Fort and Capital Improvements Project information in the draft budget material.
- Councilperson Hynicker thanked staff for their work on Fun Fort and stated that it is interesting to learn more about the budget and how many different things the Borough provides funding for or completes through staff.
- Councilperson Moss spoke of the news clip in which Chief Cunningham was featured.
- Councilperson Shaud thanked staff for their work and is pleased that the pathway is finally being worked on and will soon provide one path from start to finish.
- Vice-President Clark thanked the public for attending and staff for their work on Fun Fort.
- President Hershey echoed the comments from other councilmembers. He reminded councilmembers of the Annual Chamber Dinner being held on Friday, October 21, 2022.

## **Adjourn**

Upon motion by Vice President Clark and second by Councilperson McCloud, and without objection, the meeting was adjourned by President Hershey at 7:45 PM.

Respectfully Submitted,

Rebecca S. Denlinger  
Borough Manager