

**ELIZABETHTOWN BOROUGH COUNCIL**  
**PUBLIC MEETING**  
**October 13, 2022**  
**Minutes**

A public meeting of Elizabethtown Borough Council was held on Thursday, October 13, 2022. Present were Councilmembers Lanty Moss, Jay Hynicker, Tom Shaud, J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Roberts, and Elizabethtown Police Chief Ed Cunningham. Mayor Mummert was absent.

President Hershey called the meeting to order at 7:00 PM.

**Public Comment**

There was no public comment.

**Old Business**

1. President Hershey announced that Borough Council held Executive Sessions prior to and following the public meeting on October 6, 2022 to discuss police personnel matters. He added that during those sessions Borough Council interviewed candidates for officer positions within Elizabethtown Police Department.

It was motioned by Councilperson Shaud to appoint Dwayne R. Stutzman as a Non-Certified Probationary Police Officer, effective January 9, 2023 coinciding with the start of his participation in the Harrisburg Area Community College's 122nd Municipal Police Academy. Vice-President Clark seconded the motion. Borough Council voted unanimously to appoint Dwayne R. Stutzman as a Non-Certified Probationary Police Officer, effective January 9, 2023 coinciding with the start of his participation in the Harrisburg Area Community College's 122nd Municipal Police Academy.

It was motioned by Councilperson Shaud to appoint Gillian A. Toomey as a Non-Certified Probationary Police Officer, effective July 5, 2023 coinciding with the start of her participation in the Harrisburg Area Community College's 123<sup>rd</sup> Municipal Police Academy. Vice-President Clark seconded the motion. Borough Council voted unanimously to appoint Gillian A. Toomey as a Non-Certified Probationary Police Officer, effective July 5, 2023 coinciding with the start of her participation in the Harrisburg Area Community College's 123<sup>rd</sup> Municipal Police Academy.

Prior to each motion, President Hershey stated that Dwayne Stutzman will be eligible for an appointment as full-time Probationary Police Officer conditional upon his successful graduation from the 122nd Municipal Police Academy on or about June 29, 2023. It was added Gillian Toomey will be eligible for an appointment as full-time Probationary Police Officer conditional upon her successful graduation from the 123<sup>rd</sup> Municipal Police Academy on or about December 21, 2023.

2. Borough Manager Denlinger provided a Non-Uniform Personnel update. The Borough recently advertised two open positions within the Public Works Department. A small number of applications were received for the open Laborer position with the Highway Department and staff is currently conducting interviews. For the open Wastewater Treatment Plant Operator position a handful of applications were received. An interview was held and an offer for the position was extended to a WWTP Operator with over 20 years related experience. The offer has been accepted and the WWTP Operator will begin effective November 7, 2022.
3. Borough Council discussed the playground proposed for Community Park. A redesign of the site was completed following the discussion that took place at the October 6, 2022 Borough Council meeting. For this redesign staff placed a 22' x 22' pavilion in the center with two regular picnic tables and two handicapped picnic tables. Two 10' x 10' sunshades were placed along a 5' wide sidewalk around the perimeter. It was noted that with General Recreation, available pavilion dimensions are 20' x 20' or 24' x 24'. Staff also provided Borough Council with a color rendering of the selected play equipment.

Borough Council members discussed the redesign and the movement of the entrance to the center. They suggested a trash can or two be added to the design and discussed the sizing of the pavilion.

Upon motion by Vice President Clark and second by Councilperson Hynicker, Borough Council voted unanimously to advance the site design presented on October 13, 2022 and to order a 24' x 24' metal pavilion, four picnic tables, one trash can and two 10' x 10' sunshades.

4. Borough Manager Denlinger introduced a draft of the Fiscal Year 2023 budget for discussion. The version provided to councilmembers included a review of Fiscal Year 2022 revenues and expenditures through the third quarter.

There were no immediate questions on the draft. President Hershey suggested council start with the General Fund and then begin discussing the proposed capital projects. Questions were asked on revenues received and projected for 2023, there was discussion on crossing guards and proposal to hire Community Service Officers instead. For the next budget meeting staff was asked to provide the vehicle replacement schedule and a revision to refuse and recycling collection revenues and expenditures to include for review a higher utility rate and an increase in trash tags sales.

### **New Business**

There were no new business items.

### **Mayor Remarks**

- Mayor Mummert did not have any remarks.

### **Council Remarks**

- There were no council remarks made.

### **Adjourn**

Prior to adjourning President Hershey noted that Borough Council met in an Executive Session prior to meeting and will meet again in an Executive Session following the meeting. Both Executive Sessions are to discuss a uniform personnel matter.

President Hershey adjourned the meeting, without objection, at 8:34 PM.

Respectfully Submitted,

Rebecca S. Denlinger  
Borough Manager