

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION MEETING
January 3, 2019
Minutes

The regular meeting of Elizabethtown Borough Council was held on Thursday, January 3, 2019 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Bill Troutman, Tom Shaud, J. Neil Ketchum, Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Acting Public Works Director Jeffrey Kinsey, Planning and Zoning Director Pamela Craddock and Chief Cunningham. Absent was Mayor Chuck Mummert.

President Hershey called the meeting to order at 7:00 p.m.

Public Comment

There was no public comment.

Administration

1. It was motioned by Clark, seconded by Shaud, to approve the Conoy Crossing Phase III Final Land Development Plan with the following modifications and conditions:

Modifications:

- SALDO Section 303 – Preliminary Plan
- Stormwater Ordinance Section 302.A.1 – Volume Control
- Stormwater Ordinance Section 302.A.2(c) – Loading Ratios
- Stormwater Ordinance Section 302.D – Infiltration Dewatering Time
- Stormwater Ordinance Section 303.C – Rate Control Dewatering Time

Conditions:

- Response and compliance with the comments of Hanover Engineering dated December 21, 2018.

Todd Smeigh of DC Gohn presented an overview of the Conoy Crossing Phase III Final Land Development Plan. Mr. Smeigh noted changes that were made from the plan that was approved in June 2018 and the revised plan. It was noted that the Lot Add-on portion of the original plan has been removed. One lot with wetland and stormwater maintenance requirements has been added to the Home Owners Association. The second lot will remain outside of the Home Owners Association and any future development will need to go through the approval process in West Donegal Township. All other approved modifications and conditions that were previously approved remain in the plan.

President Hershey asked if the townhome groupings had changed and how the homes would access Masonic Drive. Mr. Smeigh answered that one townhome grouping

changed slightly but that they were still grouped and would access Masonic Drive from previously identified routes.

Motion carried unanimously.

2. Representatives from Elizabethtown College presented a revised RACP Funding Proposal. Specifically, Robert M. Wallet (Vice President for Administration and Finance), Mark Zimmerman (Director for Facilities Management and Construction), Matthew Aungst (Energy Auditor/Systems Analyst) and Lesley M. Finney (Executive Director of Foundation & Government Relations) from the Elizabethtown College and James Hayes (Senior Associate) with The Stone House Group, and Dave Madary (Senior Project Manager) with Derck & Edson, LLC attended and provided an overview of the project entitled “Investing in Sports, Fitness and Wellness Infrastructure at Elizabethtown College”.

The purpose of the project is to enhance the sports, fitness, and wellness infrastructure on campus. The RACP funding and matching funds from the College would be used to support: Tennis Court Renovations, improve electrical/lighting for Wolf Field and Ira R. Herr Field, parking infrastructure at Hackman Parking, improvements to the softball field and add a pedestrian pathway connection (campus/Cherry Street). For the award, Elizabethtown Borough is the applicant and Elizabethtown College is the subapplicant. And, for past RACPs, the Borough has provided the College with a resolution approving the project and a Cooperation Agreement between the Borough and the College—stating that the Borough has the College administer the grant and serves as first point of contact for the grant.

Councilmembers asked for clarification on pathway connection points, Campus Road and if the college had an amount proposed for the borough’s management of the project. It was noted that the pathway connection would connect the college and the area of Cherry Street but that the funding cannot be used for pathway connections on Campus Road. Other funding is being sought to assist with those pathway/pedestrian connections. It was also noted that the college did not have a firm offer for the Borough’s administration of the project and would like to receive a proposed amount from the Borough to consider.

It was motioned by Troutman, seconded by McCloud, to approve the funding proposal acknowledging that a resolution and cooperative agreement would still need to be approved. Motion carried unanimously.

3. President Hershey provided an informational update on the GEARS Agreement. It was noted that there will be a meeting scheduled, in the next month, to begin discussions on the GEARS agreement. The existing GEARS agreement expires on December 31, 2019 and a new agreement will need to be adopted. It was noted that Elizabethtown Borough is fully committed and supports the programing provided by GEARS and that councilmembers Ketchum and Clark will attend the agreement discussion meetings that will be scheduled.

Police Department

1. Monthly Report

Chief Cunningham presented the police department's monthly report that included statistics of borough police responses and interactions with the public. Cunningham also commented on his first year as Chief and noted he was thankful for all of the support from the community, police officers and council as he transitioned into the role and is blessed to be working here.

After a motion by McCloud, seconded by Troutman, the meeting was adjourned at 7:41 p.m.

Respectfully Submitted,

Roni Ryan
Borough Manager