

**ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING**

August 17, 2017

Minutes

The regular meeting of the Elizabethtown Borough Council was held on Thursday, August 17, 2017 at 7:00 p.m. at the Borough Office. Present were Councilmembers J. Neil Ketchum, Phil Clark, Tom Shaud, Dr. C. Dale Treese, and Jeff McCloud. Council President J. Marc Hershey was absent. Also present were Borough Manager Roni Ryan, Police Chief Jack Mentzer, Public Works Director Wayne DeVan, and Community Development Director Rodney Horton.

After a motion by Councilman Shaud, seconded by Councilman Clark, minutes of the following meetings were unanimously approved by voice-vote:

1. Regular Meeting – July 20, 2017
2. Conditional Use Hearing – July 20, 2017
3. Work Session Meeting – August 3, 2017

Public Comment

No comment from the public was heard.

Reports

1. The Financial Report was unanimously approved on a motion Clark, seconded by McCloud. Motion carried unanimously.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 59 calls in the month of July, 17 of which were in the Borough, with an average response time of 6 minutes 3 seconds.
4. Northwest EMS responded to 110 Borough calls during the month of July, with a year-to-date total of 831 Borough calls.

Old Business

1. Motion by Treese, seconded by Shaud, to approve the submission of a MS4 permit application and Chesapeake Bay Pollutant Reduction Plan to the PA Department of Environmental Protection. Motion carried unanimously.
2. Horton informed Borough Council of the process to amend a land use ordinance. Borough Council entered into general discussion resulting in parking requirements for short-term lodging accommodations being removed from the proposed amendments to the zoning ordinance.

Action

Motion by McCloud, seconded by Treese to approve public advertisement of amendments to the Borough's Code of Ordinances, Chapter 27 – Zoning, and Chapter 5 – Existing Structures and Property Maintenance Code, and a public hearing. Motion carried unanimously.

New Business

1. Motion by Treese, seconded by McCloud, to approve Requisition #007 dated 5/11/2017 in the amount of \$106,845.67 for the Elizabethtown Pedestrian & Bicycle Pathway Phases III-IV Project payable to Jay Fulkroad & Sons, Inc. Motion carried unanimously.

2. Motion by Shaud, seconded by McCloud, to approve Resolution No. 2017-8 providing the Borough Manager with signature authority for the Green Light Go funding in the amount of \$18,000 for pre-emption devices to be installed at certain intersections on Market Street. Motion carried unanimously.

Bills Payable

Moved by Councilman McCloud, seconded by Councilman Clark, to pay the bills as presented:

General Fund	\$164,970.66
Sewer Fund	\$273,894.64
Capital Reserve Fund	\$190,185.57
Train Station Fund	\$2,356.69
Parks Fund.....	\$6,633.56

Motion carried unanimously.

Following a motion by Treese, seconded by Clark, the meeting adjourned at 7:30 p.m. upon which time Borough Council entered into an executive session to continue discussions relative to a real estate matter.

Respectfully Submitted,

Roni Ryan
Borough Manager