

**ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING**

July 20, 2017

Minutes

The regular meeting of the Elizabethtown Borough Council was held on Thursday, July 20, 2017 at 7:55 p.m. at the Borough Office following a Conditional Use Hearing. Present were Council President J. Marc Hershey, Vice President J. Neil Ketchum, Councilman Phil Clark, Councilman Tom Shaud, and Councilman Dr. C. Dale Treese. Councilman Jeff McCloud was absent. Also present were Manager Roni Ryan, Police Chief Jack Mentzer, Public Works Director Wayne DeVan, Borough Solicitor Josele Cleary, Mayor Chuck Mummert, Jennifer Prunoske of Hanover Engineering, and Community Development Director Rodney Horton.

Council President Hershey began the meeting by announcing Borough Council met in executive session at 5:45 p.m. to discuss a personnel matter.

After a motion by Councilman Clark, seconded by Councilman Shaud, minutes of the following meetings were unanimously approved by voice-vote:

1. Regular Meeting – June 15, 2017
2. Work Session Meeting – July 6, 2017

Public Comment

1. **Barbara Odenwalt, 35 Foxfield Lane**, shared her viewpoints on ways the Borough can make improvements to the trash collection program.
2. **Stan Daubert, 308 South Mount Joy Street**, complimented the Elizabethtown Area Water Authority for receiving an award for excellent water quality. He also thanked the Chief of Police and the Public Works Director for their service to the Borough.

Reports

1. The Financial Report was unanimously approved on a motion by Clark, seconded by Ketchum.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 51 calls in the month of June, 24 of which were in the Borough, with an average response time of 6 minutes 5 seconds.
4. Northwest EMS responded to 95 Borough calls during the month of May, and 127 Borough calls during the month of June, with a year-to-date total of 721 Borough calls.

Old Business

1. Motion by Treese, seconded by Shaud, to approve an extension for the recording of the Elizabethtown Mennonite Church Final Land Development Plan for a new expiration date of September 19, 2017. Motion carried unanimously.
2. Horton introduced Jennifer Prunoske of Hanover Engineering to provide a synopsis of the Chesapeake Bay Pollution Reduction Plan. Prunoske provided handouts for Borough Council to review. After brief discussion, Borough Council engaged in a question and answer session with Prunoske.

Motion by Treese, seconded by Vice President Ketchum, to approve a proposed MS4 Pollutant Reduction Plan for public review and comment. Motion carried unanimously.

New Business

1. Horton and DeVan introduced request for Change Order #1 in the amount of \$16,520 for the Community Park Amphitheater project. Borough Council entered into discussion and requested additional information before acting on the request. Borough staff will gather information and report to Borough Council at the August 3, 2017 work session meeting.

Motion by Ketchum, second Shaud, to table consideration of Change Order #1 in the amount of \$16,520 for the Community Park Amphitheater project until the August 3, 2017 work session meeting. Motion carried unanimously.

2. Motion by Clark, seconded by Ketchum, to approve the sale of the 2003 Ford Explorer for the high bid of \$3,100 to Douglass Snyder. Motion carried unanimously.
3. Motion by Treese, second by Ketchum, to approve Change Order #3 for a credit in the amount of \$4,596.91 and Pay Application #1 in the amount of \$182,236.49 for the N. Market Street Sanitary Sewer Line Replacement Project. Motion carried unanimously.
4. Motion by Treese, second by Ketchum, to approve the following change orders and pay applications for the Maytown Avenue Improvements project:
 - a) Change Order #1 in the amount of \$3,390.00 for the length of driveway restorations and adjustments to acquire desirable grade (Elizabethtown Borough)
 - b) Change Order #2 in the amount of \$590.00 for the length of driveway restorations and adjustments to acquire desirable grade (West Donegal Township)
 - c) Change Order #3 a credit in the amount of \$7,214.00 to decrease the actual quantities of materials used.
 - d) Pay Application #1 in the amount of \$73,720.80 (Elizabethtown Borough \$53,342.31 and West Donegal Township \$20,378.49).
 - e) Pay Application #2 in the amount of \$129,530.75 (Elizabethtown Borough \$100,935.09 and West Donegal Township \$24,500.00).
 - f) Pay Application #3 in the amount of \$25,063.45 (Elizabethtown Borough \$16,559.26 and West Donegal Township \$8,504.19).

Motion carried unanimously.

Bills Payable

Motion by Treese, second Ketchum, to pay the bills as presented:

General Fund	\$167,790.29
Sewer Fund.....	\$78,987.01
Capital Reserve Fund	\$9,944.56
Train Station Fund.....	\$1,141.69
Parks Fund.....	\$14,533.15

Motion carried unanimously.

Following a motion by Ketchum, second by Shaud, the meeting adjourned at 8:42 p.m. upon which time Borough Council entered executive session to continue discussions relative to a real estate matter.

Respectfully Submitted,

Roni Ryan
Borough Manager