

**ELIZABETHTOWN BOROUGH COUNCIL  
WORK SESSION MEETING  
May 3, 2018  
Minutes**

The Work Session meeting of Elizabethtown Borough Council was held on Thursday, May 3, 2018 at 7:00 p.m. at the Borough Office. Present were Councilmembers, Tom Shaud, J. Neil Ketchum, Jr., J. Marc Hershey, Phil Clark and Jeff McCloud. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Ann Roda, Public Works Director Wayne DeVan, Planning and Zoning Director Pamela Craddock, Chief Cunningham, and Mayor Chuck Mummert. Absent from the meeting was Council member Bill Troutman.

President Hershey called the meeting to order at 7:00 p.m.

**Public Comment**

There was no public comment.

**Complete Streets Transportation Plan Update**

1. Ben Craddock of Lancaster Civil Engineering Company briefly reviewed the process for the development of the complete streets conceptual plans and noted that feedback was received from the public during the Open House that was held prior to the Work Session. Craddock noted that he would work with borough staff to refine the plans based on the received feedback from the public and present an update at the May 17th public meeting.
2. George Cressman and Shannon Heybach from Bohler Engineering and John Sheppard introduced the Peach Alley Commons Land Development Plan. Following the introduction they also provided responses to several questions that were asked. Specifically, Borough Council members questioned the final number of residential units, infiltration area, final EAWA connections, parcel ownership, and property attributes such as pathway, façade and lighting. Through the presentation the items still remaining for the land development plan were noted to be the stormwater maintenance agreement and a note for the plan concerning parcel ownership and meter installation. President Hershey noted that formal consideration of the land development plan and decision would occur at the May 17, 2018 meeting.

**Administration**

**1. Borough Facilities Feasibility Study**

Borough Manager Ryan noted to council that the Borough would receive a copy of the final report from Tippetts/Weaver, Inc. soon and that once it was received a copy would be provided to council. Ryan noted that no comments or questions were received from the public regarding the feasibility study and asked if council had any questions. There were no questions asked.

**Police Department**

**1. Proclamation Recognizing Police Week**

Mayor Mummert presented a proclamation to Chief Cunningham recognizing the week May 13 – 19 as Police Week.

## **2. Monthly Report**

Chief Cunningham presented the police department's monthly report that included statistics of borough police responses and interactions with the public. In addition to the monthly report, Chief Cunningham noted that 2 Police Officers graduated from the International Police Mountain Bike Association's Bicycle Officer Training course which will allow EPD to increase the amount of bicycle patrol

After a motion by Shaud, seconded by Ketchum, the meeting was adjourned at 7:29 p.m.

Respectfully Submitted,

Roni Ryan  
Borough Manager