

ELIZABETHTOWN BOROUGH COUNCIL
WORK SESSION
April 6, 2017
Minutes

Elizabethtown Borough Council held its monthly work session meeting on Thursday, April 6, 2017, at 7:00 p.m. at the Borough Office. Present were Councilmembers Phil Clark, J. Neil Ketchum Jr., Jeff McCloud, Tom Shaud, Dr. C. Dale Treese and J. Marc Hershey. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Community Development Director Rodney Horton, Public Works Director Wayne DeVan, Police Chief Jack Mentzer, and Mayor Chuck Mummert.

Public Comment

1. **David Hilyard, 124 Maple Street**, addressed Council seeking relief from damage incurred following a sewer back-up in his basement during the rain event earlier today.
2. **Richard P. Sheidy, 350 Lemon Street**, complimented staff on the recent edition of the Borough newsletter.
3. **Geralyn Frascella, 130 Maple Street**, questioned Council's progress on regulating Airbnb operations within the Borough.

Council heard the following informational reports:

1. Administration

- a. 2017 Paving Contract Change Order Request for Ken Lane— DeVan explained the relationship among the 2017 paving project, the current phase of the pedestrian and bicycle pathway project through Community Park, and the upcoming amphitheater replacement project. Ken Lane was last paved in 1997, and DeVan felt including it in this year's paving project would give the entire area a finished look. Council's general consensus was that if Borough crews handled any base repair, it would be acceptable to include a top coat on Ken Lane in the 2017 paving contract.

Action Item:

Motion by Shaud, second by McCloud, to approve the addition of a top coat on Ken Lane to the 2017 paving contract with Borough crews handling minor base repair as needed. Motion carried unanimously.

b. EAWA Update

- i. McCloud reminded everyone that volunteers are needed to help plant the rain garden on Saturday, April 29th beginning at 8:00 a.m.
- ii. Treese reported that the April 2nd rain garden seminar was a success and noted that there are still rain barrels available for purchase.

c. PSAB Conference Update

- i. Mummert reported that the annual PSAB Conference will be held in Hershey from May 7-10, 2017. Part of the conference, themed *Service with Integrity*, will include a request for donations from attendees to support the Elizabethtown Food Pantry. Mummert asked for Council's assistance in this effort noting non-perishable items may be dropped off at the conference.

2. Police Department

- a. Mentzer presented the police department's monthly report

After a motion by Clark, second by McCloud, the meeting was unanimously adjourned at 7:25 p.m. whereupon Council entered Executive Session to discuss a personnel matter.