

ELIZABETHTOWN BOROUGH COUNCIL
PUBLIC MEETING
January 20, 2022
Minutes

A public meeting of Elizabethtown Borough Council was held on Thursday, January 20, 2022. Present were Councilmembers Lanty Moss, Tom Shaud, J. Marc Hershey, Phil Clark, Jay Hynicker and Jeff McCloud and Mayor Chuck Mummert. Also present were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Roberts, and Police Lieutenant Shane Deardorff.

President Hershey called the meeting to order at 7:00 PM. Boy Scout Logan Risser, with Troop 1, lead Elizabethtown Borough Council in the Pledge of Allegiance.

President Hershey presented a citation and a token of appreciation from Borough Council to Councilperson Tom Shaud in recognition of his 25 years of service. The citation recognized both Mr. Shaud's years of service as a Borough Councilmember and his previous years of employment with Elizabethtown Borough Water Department.

Public Comment

Justin Roether, Park Street, addressed Borough Council about his opposition to GEARS' policy of requiring children to wear facemasks and made a request for the Borough to allow chickens to be kept at residential properties in the Borough.

Approval of Meeting Minutes

After a motion by Vice President Clark, second by Councilperson McCloud, Borough Council voted unanimously to approve the January 6, 2022 Public Meeting minutes.

Reports

1. Borough Council unanimously approved the Financial Report and PLIGT Report as submitted after a motion by Councilperson McCloud and second by Councilperson Shaud.
2. Regarding the Elizabethtown Police Department Report for December 2021, Lieutenant Deardorff stated that there wasn't anything unusual to report. There were no questions.
3. There were no questions on the Code Enforcement Report for December 2021. President Hershey asked for staff to issue a reminder to residents prior to the next winter storm regarding clearing sidewalks.
4. The Fire Company responded to 55 calls during the month of December 2021, of which 25 were in the Borough, with an average response time of 6 minutes 46 seconds.
5. Northwest EMS responded to 889 calls during the month of December 2021, of which 143

calls, 16%, were within the Borough. For the year Northwest EMS responded to 8,440 calls of which 1,484 (16%) were within the Borough.

6. There were no questions on the Elizabethtown Area Water Authority Report for December 2021.
7. The GEARS report for December 2021 was pending at the time of the meeting and will be provided when received.
8. The Elizabethtown Area Community Services Authority Meeting for January 2022 was cancelled so there are no new minutes for Borough Council review.

Old Business

1. President Hershey provided an update on the progress of the EMS Regional Committee. This group of elected officials and municipal managers has been discussing the potential creation of a Multi-Municipal Administrative Services Authority to provide EMS Services for those municipalities that elect to participate. There is a regional meeting being planned for the end of March to fully brief municipal leaders on the proposed Authority.
2. Councilmember Shaud motioned to approve an amendment to the 2018 Easement Agreement with Elizabethtown College for the Pathway Project. Councilperson McCloud seconded the motion. Borough Council unanimously voted to approve the amendment that swaps out the exhibits in the recorded agreement and inserts a new plan showing the 20 feet easement and the six-foot-wide path, as recommended by RETTEW.

New Business

1. Vice President Clark motioned to approved Resolution 2022-02 appointing Neil Ketchum to the Vacancy Board for Calendar Year 2022. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to approve Resolution 2022-02.
2. Councilmember Shaud motioned to approved Resolution 2022-03 entering into Transportation Alternatives Program Reimbursement Grant Agreement No. R21080023 with the Commonwealth of Pennsylvania for the Pathway Project. Councilperson McCloud seconded the motion. Borough Council unanimously voted to approve Resolution 2022-03.
3. Councilperson McCloud motioned to approve entering into a Municipal Yard Waste Agreement with Columbia Borough for 2022 Yard Waste Disposal. This agreement is similar in nature to agreements that the Borough has previously entered into, it aligns with the budgeted yard waste disposal expenditure of \$35.00/ton. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to approve Municipal Yard Waste Agreement with Columbia Borough for 2022 Yard Waste Disposal.
4. Borough Council discussed a request from Elizabethtown Development Authority (EDA) proposing the transfer of 56 N. Market Street to the EDA for future economic development

and preservation. Borough Council deemed the request premature but noted the EDA's intent to become more proactive with respect to their role in community and economic development.

5. Borough Manager Denlinger stated that the Borough has the opportunity to work with the Economic Development Company (EDC) of Lancaster County and the GIS Department at Millersville University to have students collect and map data on commercial properties in the Borough. The Elizabethtown Development Authority, at their recent meeting, voted to fund this work; however, the Borough will need to be the entity to enter into a Memorandum of Understanding with Millersville for the work being done by the students under the guidance of faculty advisor Dr. Charles Geiger.

Councilperson McCloud motioned to approve the Memorandum of Understanding with Millersville University for the GIS Data Mapping Project. Councilperson Shaud seconded the motion. Borough Council unanimously voted to approve the Memorandum of Understanding with Millersville University for the GIS Data Mapping Project.

Councilperson Shaud motioned to authorize the Borough Manager to seek reimbursement for the cost of the GIS Data Mapping Project from the Elizabethtown Development Authority. Councilperson Hynicker seconded the motion. Borough Council unanimously voted to authorize the Borough Manager to seek reimbursement for the cost of the GIS Data Mapping Project from the Elizabethtown Development Authority. Councilperson McCloud abstained from the vote.

6. President Hershey and Vice President Clark, provided an update on a meeting that they attended with Borough Staff. They stated that they recently met with leaders from PennDOT to learn about PennDOT's planned Parking Management Project for the Elizabethtown Train Station.

PennDOT intends to make improvements to both the main lot adjacent to the station and the overflow (long term) parking lot that is owned by the Borough, with the goals of preserving parking spaces and minimal construction. Anticipated system improvements include: gates to control access to each of the lots, a machine to issue tickets at the entrance, and payment collection machines at the exit as well as one near the station as a second option for folks to pay on foot, cameras and communication technology to allow managers of the system to assist customers and provide security. Parking rates are still being determined. However, it is anticipated there will be an appropriate, two-tiered rate for transit users and non-transit users.

The Borough will continue to own the lower lot and operate/maintain the train station building and parking lots. The South Central Transit Authority is the planned operator and maintainer of the parking management system. The timeline for the proposed improvements is final design and bidding to occur by the end of 2022 with construction in 2023. President Hershey stated that communication from the outset of this project is key and the Borough will work with PennDOT to facilitate meetings with both businesses and residents in the vicinity of the Train Station.

7. Vice President Clark motioned to appoint Jay Hynicker to fill his (Phil Clark) remaining term as Borough Representative to the GEARS Board of Directors, effective immediately and ending on December 31, 2022. Councilperson Shaud seconded the motion. Borough Council unanimously voted to appoint Jay Hynicker to be one of the Borough Representatives to the GEARS Board of Directors, effective immediately and ending on December 31, 2022.
8. Councilperson Shaud motioned to approve the donation of the old scoreboard from softball field to West Donegal Township for use by Rheems Athletic youth softball (Etown fastpitch). Vice President Clark seconded the motion. Borough Council unanimously approved the donation of the old score board to West Donegal.

Bills Payable

Upon motioned by Councilperson McCloud and second by Councilperson Hynicker, Borough Council voted unanimously to approve the list of monthly bills as presented:

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|-------------------------|--------------|
| General Fund | \$304,527.96 |
| Sewer Fund | \$165,806.69 |
| Capital Reserve Fund | \$3,069.05 |
| Train Station Fund | \$1,703.81 |
| Subdivision Escrow Fund | \$371.00 |
| Health Insurance Fund | \$64,555.10 |
| Parks Fund | \$2,051.92 |

Mayors Remarks

Mayor Mummert commended the Public Works Crew for their good work on winter salting/plowing so far. He also commented on the great improvements to the apartment building at the corner of Park and Spruce.

Council Remarks

Generally, Borough Council Member's remarks included thanks to the Public Works Crew for their efforts, thanks to the public for coming out to the meeting – and especially to Boy Scout Logan Risser for leading tonight's meeting during the pledge of allegiance, and special thanks and congratulations to Tom Shaud for his years of service to the community.

Adjourn

The meeting was adjourned by President Hershey, without objection, at 7:57 PM.

Respectfully Submitted,

Rebecca S. Denlinger
Borough Manager