

ELIZABETHTOWN BOROUGH COUNCIL
PUBLIC MEETING
January 6, 2022
Minutes

A public meeting of Elizabethtown Borough Council was held on Thursday, January 6, 2022. Present were Councilmembers Lanty Moss, Tom Shaud, J. Marc Hershey, Phil Clark, Jay Hynicker and Jeff McCloud and Mayor Chuck Mummert. Also present were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Roberts, and Police Lieutenant Shane Deardorff.

President Hershey called the meeting to order at 7:00 PM.

Public Comment

There was no public comment.

Approval of Meeting Minutes

After a motion by Vice President Clark, second by Councilperson McCloud, Borough Council voted unanimously to approve the December 16, 2021 Public Meeting and January 3, 2022 Reorganization Public Meeting minutes.

President Hershey stated the 5-year contract with the Elizabethtown Police Officers Association was executed and signed by all parties on December 16, 2021. The contract will cover calendar years 2022-2026.

Old Business

1. Vice President Clark motioned to approve Resolution 2022-01 to authorize the Borough Manager to represent the Borough on the National Opioid Settlement. Councilperson Shaud seconded the motion. Borough Council unanimously voted to approve Resolution 2022-01.
2. Borough Manager Denlinger provided an update on the Energy Efficiency Tax Credit Study Request. She stated that at the December 16, 2021 public meeting it was discussed that the Borough received a request for a 179D Study, from Alliant Group, on behalf of Beers & Hoffman Architects. Denlinger added that staff is working to identify what is involved with the review of all energy efficient systems in the allocated building(s) and the resources needed from borough staff. Denlinger also stated that she reached out to municipal managers in Lancaster County and there were no managers with any past experience with or knowledge of the study/program.

President Hershey restated that he has no appetite to provide for a tax deduction that will benefit a third party financially with a project that has been funded by taxpayers. Councilmember Shaud asked if the agreement signed with Beers & Hoffman included anything about future tax credits and Councilmember McCloud asked if the borough could

negotiate for a share in the financial reduction that could be realized from the 179D study. Borough Manager Denlinger responded that staff will need to review the contract and follow-up with Alliant to best answer the questions.

President Hershey tabled the request for a future meeting.

3. Borough Manager Denlinger stated that staff will provide Capital Project Updates as a standing agenda item at one meeting each month going forward. She then provided an update on the Radio Road Interceptor Project and the PennDOT Market Street Resurfacing Project.

As discussed during the recent budget process, the Borough will move forward with the Radio Road Interceptor Project to address capacity issues and poor sewer conditions and to take advantage of potential funding resources that could be flowing from the Federal and/or State government. The Draft Basis of Design has been completed and HRG will provide the Draft Report to the Borough for review and HRG will finalize the Basis of Design Report and submit the planning documents to PADEP, once borough staff have reviewed the report. A meeting will be scheduled with ERSa in late January to discuss the Radio Road Interceptor Basis of Design Report and cost sharing as well as the 2022 Shared Sewer Revenue Fund Budget and other 2022 Capital Projects identified in the Capital Improvements Plan. During 2022 the project will be designed and permit applications will be submitted and the schedule tentatively seeks to complete bidding in March 2023. Construction would start in 2023 and end in the fall of 2024. Funding applications will also be submitted to offset costs to the greatest extent practicable.

For the PennDOT Market Street Resurfacing Project, PennDOT is scheduled to bid the project in March 2022 and borough staff is proceeding to coordinate the proposed Manhole Frame and Cover Replacement work as part of this Project. HRG uploaded the final design submission to URMS (PennDOT's online project management system) on January 4, 2022 requesting incorporation of the Borough's manhole frame and cover replacement work into the PennDOT construction contract. The borough has requested 75% reimbursement from PennDOT and HRG is following up with PennDOT to understand when that reimbursement decision will come through.

Councilperson McCloud added that at the meeting on January 5, 2022 EAWA approved a contractor to complete the water main replacement work. Denlinger added that the borough staff will continue to coordinate with EAWA on their work and the manhole replacement work.

President Hershey added the need for the Community Park improvements to progress in the upcoming year. He also noted the need to have a discussion on real estate projects for 2022 and beyond.

New Business

1. Vice President Clark motioned to approve Don Klinepeter as the Interim Emergency Management Director. Councilperson McCloud seconded the motion. Borough Council unanimously voted to approve the appointment.

Councilperson Moss asked why the appointment was Interim. President Hershey explained that the appointment as Emergency Management Director also needs to be approved by West Donegal Township and Mount Joy Township and then approved by the Governor of Pennsylvania.

2. Councilperson McCloud motioned to approve Michael Hench to the Elizabethtown Borough Civil Service Commission for a six-year term commencing on January 1, 2022 and expiring on December 31, 2027. Councilperson Shaud seconded the motion. Borough Council unanimously voted to approve the appointment.

Mayors Remarks

Mayor Mummert wished everyone luck in dealing with the pending snow storm.

Council Remarks

There were no remarks made by any of Councilpersons.

Borough Manager Denlinger added that for the pending snow storm Public Works Crews will be out salting and plowing. In Elizabethtown Borough and around the region crews are working in unkind conditions and due to COVID crews will be short-staffed. It may take longer to complete the routes and patience is requested to clear the roadways properly.

Adjourn

The meeting was adjourned by President Hershey, without objection, at 7:30 PM.

Respectfully Submitted,

Rebecca S. Denlinger
Borough Manager