

ELIZABETHTOWN BOROUGH COUNCIL
PUBLIC MEETING
January 5, 2023
Minutes

A public meeting of Elizabethtown Borough Council was held on Thursday, January 5, 2023. Present were Councilmembers Lanty Moss, Jay Hynicker, Tom Shaud, J. Marc Hershey, Phil Clark, and Jeff McCloud and Mayor Chuck Mummert. Also present were Borough Manager Rebecca S. Denlinger, Assistant Borough Manager Ann Roda, Public Works Director Jeff Kinsey, Planning and Zoning Director Pamela Roberts, and Elizabethtown Police Department Lieutenant Deadorff.

President Hershey called the meeting to order at 7:00 PM.

Presentations

1. Lee Eckert, Program Coordinator for GEARS, presented a series of awards to participants of the GEARS 2022 Holiday Parade. The Judges Choice Award went to Lethea Myers, Berkshire Hathaway Home Services. The Spirit Award went to the Elizabethtown Field Hockey Teams, followed by the Best Non-Profit Award going to Christ Church UCC. Quality Home Improvements received the Best Commercial Award and Saddle Cinches 4-H were awarded the Best Newcomer Award. Eckert thanked all participants and volunteers that made the 2022 Holiday Parade a success. He told the groups to start planning for the next Holiday Parade scheduled for December 9, 2023 at 4 p.m.
2. Awards were given for Elizabethtown Rockin' The Holidays 2022 Tree Decorating Contest. Denise Grove, Executive Director of Elizabethtown Chamber of Commerce, presented the cash award for the public vote to The Marriage Hub. The award was donated by the REMAX Pinnacle Greg Grogan/Kate Storm Team. Mayor Mummert then presented his award to Funk Brewing.

Borough Manager Denlinger thanked the Elizabethtown Chamber of Commerce for establishing the Holiday Task Force and Carissa Ressler for her efforts in leading the holiday planning group for the past two years.

3. President Hershey acknowledged David Hudzick for his thirty-five years of service to Elizabethtown Borough working at the Wastewater Treatment Plant. Hershey congratulated him on his retirement and thanked him for his hard work and dedication to the borough.
4. Sean Krumpe, Acquisition and Rehabilitation Program Coordinator with the Lancaster County Redevelopment Authority presented information on the Lancaster County Land Bank Program. He stated the Lancaster County Land Bank Authority's mission is to deter blight and to return vacant property to productive status using a unified, predictable, and transparent process, revitalizing neighborhoods and strengthening the County's tax base. He explained the process and added that any Municipality in Lancaster County can choose to join the Land Bank by entering into an Intergovernmental Cooperation Agreement.

Public Comment

There was no public comment.

Approval of Meeting Minutes

After a motion by Vice-President Clark, second by Councilperson Shaud, Borough Council voted unanimously to approve the December 15, 2022 Public Meeting minutes.

Old Business

1. Borough Manager Denlinger provided an update on Market Street stating that according to the Contractor the Final Inspection of the Market Street Repaving Project was held on December 12, 2022. All physical work has been completed and no punch list items remain.

She added that Borough Staff was alerted by UGI to an approved permit they received from the state to cut the newly paved South Market Street at the Turkey Hill. The cut is necessary to install new gas service within a residential building. It is understood that the main is on the short side, approximately 8 feet off the curb.

2. Borough Manager Denlinger updated Borough Council on Fiscal Year 2022 Budget Transfers completed prior to the end of the fiscal year. These transfers included:

Amount	Transferred From	Transferred To
\$268,549.62	Real Estate Transfer Tax (General Fund)	Capital Reserve Fund
\$20,589.00	Misc. (General Fund)	Capital Reserve Fund
\$150,000.00	Transfer to Capital Reserve Fund (General Fund)	Capital Reserve Fund
\$160,350.00	Transfer Out ARPA Funds (General Fund)	Sewer Capital Projects Fund
\$150,000.00	Transfer Out ARPA Funds (General Fund)	Parks Fund
\$350,000.00	Transfer to Parks Fund (General Fund) with funds coming from Building Permits and Excavation Permits	Parks Fund

3. Planning and Zoning Director Roberts provided an update to Borough Council on revisions to various sections of the Code of Ordinances. These revisions were discussed at several meetings in 2022 and are proposed to select sections of:
 - Chapter 5, Code Enforcement, Part 1, Existing Structures and Property Maintenance Code
 - Chapter 5, Code Enforcement, Part 3, Residential Rental Units Regulations
 - Chapter 13: Transient Retail Business
 - Chapter 15, Motor Vehicles and Traffic, Part 4, General Parking Regulations

- Chapter 18, Sewers and Sewage Disposal, Part 1 Sewer System Connections
- Chapter 21, Streets and Sidewalks, Part 1, Construction and Repair of Curbs and Sidewalks

Having no questions on the revisions presented Borough Council directed staff to forward the Code of Ordinance Revisions to the Borough Solicitor for review. After review, the amendment will come back to Council for authorization to advertise.

New Business

1. Vice-President Clark motioned to approve the reappointment of the presented individuals to Borough Boards and Commissions. Councilperson Shaud seconded the motion. Borough Council unanimously approved the reappointment of the following individuals to Borough Boards and Commissions:

Appointee	Board/Commission	Term Expiration
Dr. Kyle Kopko	Planning Commission	December 31, 2026
Rebecca Hostetler	Zoning Hearing Board	December 31, 2025
Jay Hynicker	GEARS	December 31, 2025
Jeff McCloud	EAWA	December 31, 2027
J Neil Ketchum	Vacancy Board-Chair	December 31, 2023

2. Planning and Zoning Director Roberts introduced Danielle Derolf to Borough Council. Ms. Derolf shared her interest in serving on the Borough Planning Commission and answered questions from Borough Council. Councilperson McCloud motioned to approve Resolution 2023-01 appointing Danielle Derolf to the Elizabethtown Borough Planning Commission for a four-year term. Councilperson Hynicker seconded the motion. Borough Council unanimously approved Resolution 2023-01 to appoint Danielle Derolf to the Elizabethtown Borough Planning Commission.
3. Vice-President Clark motioned to approve the 1-year Municipal Yard Waste Agreement with Columbia Borough for the disposal of yard waste at the Columbia Borough Farm Facility. Councilperson McCloud seconded the motion. Borough Council unanimously approved the 1-year Municipal Yard Waste Agreement with Columbia Borough.

Mayor Remarks

- Mayor Mummert highlighted that he had the opportunity to attend the birthday celebration of Harry Dyer who recently turned 102.

Council Remarks

- Councilperson McCloud congratulated Dave Hudzick for his many years with the borough and for being an outstanding employee.
- Councilperson Hynicker thanked the parade participants.
- Councilperson Moss thanked the Borough Manager for the matching hats and scarf worn by BC members during the parade.

- Councilperson Shaud congratulated all recipients of the Holiday Parade awards and welcomed Danielle Derolf to the Planning Commission.
- Vice-President Clark thanked the public for attending and thanked the members of the public that serve on the various boards and commissions.
- President Hershey had no public comment.

Adjourn

Prior to adjourning President Hershey noted that Borough Council would hold an Executive Session after the meeting to discuss a Personnel Matter and a Legal Matter.

President Hershey adjourned the meeting, without objection, at 7:57 PM.

Respectfully Submitted,

Rebecca S. Denlinger
Borough Manager