

**ELIZABETHTOWN BOROUGH COUNCIL**  
**REGULAR MEETING**  
**January 19, 2017**  
**Minutes**

The regular meeting of Elizabethtown Borough Council was held on Thursday, January 19, 2017 at 7:00 p.m. at the Borough Office. Present were Councilmembers J. Neil Ketchum, Jr., Jeff McCloud, Tom Shaud, and J. Marc Hershey. Phil Clark and Dr. C. Dale Treese were absent. Also present were Borough Manager Roni Ryan, Assistant Borough Manager Cindy Foster, Public Works Director Wayne Devan, Community Development Director Rodney Horton, Police Chief Jack Mentzer and Mayor Chuck Mummert.

After a motion by Shaud, second by Ketchum, minutes of the following meetings were unanimously approved:

1. Regular Meeting—December 15, 2016
2. Work Session Meeting—January 5, 2017

**Special Recognition—Officer Rick Farnsler Retirement**

1. Officer Rick Farnsler was recognized upon his retirement from the Elizabethtown Police Department following more than 25 years of dedicated service to the community. He was presented with proclamations from Senator Toomey and Representative Hickernell as well as with gifts from the Police Department. While Farnsler has received 31 awards and commendations during his tenure, one of his major accomplishments was creating and building the School Resource Officer (SRO) program into one of the premier SRO programs in Pennsylvania.

**Police Officer of the Year—Officer Dustin Ryan**

1. Mentzer reported that Officer Dustin Ryan was selected by a vote of his peers as Police Officer of the Year for 2016. Mummert recognized Ryan for earning this distinction and presented him with a plaque in honor of this achievement.

**Public Comment**

1. **Evan Hinkley, Elizabethtown College Student**, introduced himself noting he is a broadcast and journalism major with aspirations to become a political reporter. Hinkley reported that his senior project involves creating community stories for television and asked that if anyone had any suggestions for a story to please let him know.

**Reports**

1. The Financial Report was unanimously approved after a motion by Ketchum, second by McCloud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to 59 calls during the month of December, 27 of which were in the Borough, with an average response time of 6 minutes 11 seconds. Calls for 2016 totaled 771, of which 288 were within Borough limits.
4. Northwest EMS responded to 109 calls in the Borough during the month of December bringing the total for Borough calls in 2016 to 1,385.

**Old Business**

1. Motion by Shaud, second by Ketchum, to approve the Elizabethtown Mennonite Church Final Land Development Plan with the accompanying requested modifications and applied conditions as follows:

**Modifications:**

- a. SALDO Section 303 – Preliminary Plan Processing
- b. SALDO Section 403.A(1) – Plan Scale

- c. SALDO Section 606.1.c – Clear Sight Triangle – existing access drive at Apple Alley
- d. SALDO Section 607 – Curb & Sidewalk – relief along Apple Alley
- e. SALDO Section 611.4 – Street Trees – other landscaping proposed
- f. SMO Section 302.A(1)(c) – Loading Ratios – relief of maximum loading ratio

Conditions:

- a. Address comments in the December 12, 2016 Hanover Engineering review letter.  
Motion carried unanimously.
2. Motion by Shaud, second by McCloud, to approve adoption of Ordinance No. 981 accepting Masonic Drive, Conoy Crossing Phase 2A, as part of the public road system of Elizabethtown Borough. After a roll call vote the motion carried unanimously.
  3. Radio Road Interceptor Study Update – Ed Ellinger, HRG, summarized a rather lengthy report on the capacity and condition of the Radio Road interceptor. Ellinger explained the methodology used during the study and reviewed ERSAs flows projecting possible scenarios should additional development in the township occur. He outlined recommendations and a timeline for implementation noting the importance of addressing both capacity and condition at the same time. Ellinger also reported that work will begin next week to update the intermunicipal agreement with ERSAs taking into consideration all connections, not just Radio Road.
  4. Motion by McCloud, second by Ketchum, to approve an Authorization for Contract Work in the amount of \$273,964.00 for the Pennsylvania Department of Transportation to perform additional curb and sidewalk replacement on Market Street in preparation for the resurfacing project.  
Motion carried unanimously.
  5. Motion by Ketchum, second by McCloud, to approve Resolution 2017-1 designating Elizabethtown Borough's intent to erect cross-street banners across Market Street (Route 230).  
Motion carried unanimously.

**New Business**

1. Motion by Ketchum, second by Shaud, to approve the low bid for the Market Street Sanitary Sewer Replacement Project submitted by Wexcon, Inc. in the amount of \$185,780.00. The following bids were received:
  - a. Wexcon, Inc of Mohrsville, PA ..... \$185,780.00
  - b. Greenland Construction, Inc of Clearfield, PA..... \$217,991.00
  - c. Farhat Excavating, Inc of Duncannon, PA ..... \$274,575.00
  - d. Barrasso Excavating, Inc of Oley, PA ..... \$277,120.00
  - e. Doli Construction Inc of Chalfont, PA ..... \$284,140.00
  - f. Eagle Contracting, Inc of Downingtown, PA ..... \$377,750.07
  - g. Ankiewicz Enterprises, Inc of Tamaqua, PA ..... \$448,604.00
  - h. Fidelity Contracting, LLC of Elverson, PA ..... \$453,555.00
 Motion carried unanimously.
2. Motion by Ketchum, second by McCloud, to approve Resolution No. 2017-2 authorizing disposal of certain records in accordance with the schedule as set forth in the Municipal Records Manual approved on December 8, 2008. Motion carried unanimously.
3. Motion by Ketchum, second by McCloud, to approve advertisement of an ordinance authorizing an intergovernmental agreement with Mount Joy Township concerning transportation projects.  
Motion carried unanimously.
4. Motion by Shaud, second by Ketchum, to approve sale of an 8' Monroe stainless steel under-tailgate salt spreader with steel spinner to the high bidder, Pete Melchiorre, 100 Paradise Street, PO Box 762, Phoenixville, PA 19460, in the amount of \$1,050.00. Motion carried unanimously.

5. Motion by McCloud, second by Ketchum, to approve Resolution 2017-3 authorizing the acquisition of right-of-way for the purpose of making improvements to Maytown Avenue by condemnation or by acceptance of grant in lieu of condemnation. Motion carried unanimously.

**Bills Payable**

Motion by McCloud, second by Ketchum, to pay the bills as presented:

General Fund .....	\$339,638.09
Sewer Fund.....	\$184,439.04
Capital Reserve Fund .....	\$506.78
Subdivision Escrow Fund.....	\$2,698.39
Parks Fund.....	\$48,759.70

Motion carried unanimously.

Following a motion by Shaud, second by Ketchum, the meeting unanimously adjourned at 8:30 p.m. upon which time Council entered executive session to discuss the 2017 Vincent W. O'Connor Award and a personnel matter relating to the Elizabethtown Police Department.