

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
June 16, 2011
Minutes

The regular meeting of the Elizabethtown Borough Council was held on Thursday, June 16, 2011 at 7:00 p.m. at the Borough Office. Present were Councilmembers Meade Bierly, J. Neil Ketchum, Jeff McCloud, Tom Shaud, Dr. C. Dale Treese, and Phil Clark. Also present were Mayor Chuck Mummert, Manager Roni Ryan, Assistant Manager Cindy Foster, and Police Chief Jack Mentzer.

After a motion by Shaud, second by McCloud, minutes of the following meetings were unanimously approved:

- Regular Meeting—May 19, 2011
- Work Session—June 2, 2011

Public Comment—Richard Sheidy, 350 Lemon Street, expressed concern with the paving program noting that when drains at the curb are covered pipes are blocked causing yards to flood following heavy rains.

Reports

1. The Financial Report was unanimously approved after a motion by Ketchum, second by McCloud.
2. The Code Enforcement Report was provided as an informational item.
3. The Fire Company responded to the following calls:
 - a. April—57 total calls; 24 within Borough limits; average response time 4 minutes 28 seconds
 - b. May—57 total calls; 22 within Borough limits; average response time 3 minutes 23 seconds
4. Northwest EMS responded to 133 calls in the Borough during the month of May bringing the year-to-date total to 612.

Old Business

1. Motion by Treese, second by Ketchum, to authorize drafting and advertisement of an Ordinance amending Chapter 15, Part 4, Sections 406 and 407 of the Elizabethtown Borough Code of Ordinances to prohibit parking, stopping, or standing on certain Borough streets. Motion carried unanimously.

New Business

1. Motion by Bierly, second by McCloud, to authorize execution of a Memorandum of Understanding among the Borough, the Federal Transit Administration, the Pennsylvania Historical and Museum Commission, and the Pennsylvania Department of Transportation to move the former freight station building, currently located at the end of south Wilson Avenue, to a new location at 340 West High Street. Motion carried unanimously.
2. Motion by Shaud, second by McCloud, to approve an extension agreement with Mars Chocolate North America, LLC for use of the temporary street and establishment of a construction area in conjunction with the West College Avenue Phase II construction project. Motion carried unanimously.

3. Motion by Treese, second by McCloud, to approve Requisition 2011-1 dated June 8, 2011 for the West College Avenue Phase II Project in the amount of \$15,318.66 payable to KCI Technologies, Inc. Motion carried unanimously.
4. Motion by McCloud, second by Ketchum, to approve the low bid from BR Kreider in the amount of \$354,410.00 for construction of the Rose Alley Pedestrian and Bicycle Pathway (Market Street to Conoy Creek), base bid plus Alternates 1.A, 1.C, 2, 3, and 4. The following bids were received:
 - a. BR Kreider\$354,410.00
 - b. Doug Lamb Construction.....\$364,700.00
 - c. Flyway Excavating.....\$401,120.00
 Motion carried unanimously.
5. Motion by McCloud, second by Ketchum, to approve Requisition 2011-5 dated May 9, 2011 for the Elizabethtown Train Station Rehabilitation Project in the amount of \$57,970.00 payable to Lobar, Inc. Motion carried unanimously.
6. Motion by Bierly, second by Treese, to authorize the Borough Manager to submit unclaimed 1969 Sewer Revenue Bond and interest coupons in the amount of \$7,940 to the Commonwealth of Pennsylvania. Motion carried unanimously.
7. Motion by Treese, second by Ketchum, to approve Change Order #2011-3 dated June 9, 2011 for the Elizabethtown Center Square Additions & Renovations Project, MPMS 77351, in the amount of \$9,405.00. Motion carried unanimously.

Bills Payable

Motion by McCloud, second by Treese, to pay the bills as presented:

General Fund.....	\$361,033.59
Sewer Fund	\$129,137.19
Capital Reserve Fund.....	\$211,958.40
Subdivision & Escrow Fund.....	\$37,351.78
Parks & Recreation Fund.....	\$12,071.25

Motion carried unanimously.

Mayor Remarks

Council Remarks

Following a motion by Ketchum, second by Bierly, the meeting unanimously adjourned at 7:29 p.m. whereupon Council entered Executive Session to discuss a personnel matter.