

ELIZABETHTOWN BOROUGH COUNCIL
REGULAR MEETING
July 21, 2011
Minutes

The regular meeting of the Elizabethtown Borough Council was held on Thursday, July 21, 2011 at 7:00 p.m. at the Borough Office. Present were Councilmembers Meade Bierly, J. Neil Ketchum, Tom Shaud, Dr. C. Dale Treese, and Phil Clark. Councilmember Jeff McCloud and Mayor Chuck Mummert were absent. Also present were Manager Roni Ryan, Assistant Manager Cindy Foster, and Police Chief Jack Mentzer.

After a motion by Bierly, second by Ketchum, minutes of the following meetings were unanimously approved:

- Regular Meeting—June 16, 2011
- Work Session—July 7, 2011

Public Comment—None

Reports

1. The Financial Report was unanimously approved after a motion by Shaud, second by Treese.
2. The Code Enforcement Report was provided as an informational item.
3. There was no Fire Company report this month.
4. Northwest EMS responded to 121 calls in the Borough during the month of June bringing the year-to-date total to 733.

Old Business

1. Motion by Shaud, second by Bierly, to approve a revised Memorandum of Understanding between the Borough and the Elizabethtown Area School District to provide School Resource Officer services for the 2011-2012 through 2013-2014 school years. Motion carried unanimously.

New Business

1. Motion by Treese, second by Ketchum, to approve the following waiver requests from the requirements of the Borough's Subdivision and Land Development Ordinance for the 209-211 Park Street Subdivision Plan:
 - a. Waiver to the requirements of Chapter 22, Part 3, §303 "Preliminary Plan" and Chapter 22, Part 3, §306 "Minor Subdivision Plan"
 - b. Waiver to the requirements of Chapter 22, Part 6, §613 "Sanitary Sewage and Water Supply," only as it pertains to sanitary sewerJeff Reitz of Light-Heigel & Associates, speaking on behalf of the applicant, addressed Council's concerns relative to potential problems related to shared sewer laterals. After much deliberation the motion carried by a 4-1 vote with Shaud voting nay.
2. Motion by Ketchum, second by Treese, to approve the Final Subdivision Plan for 209-211 Park Street with the following conditions:
 - a. The applicant executes and records a sewer lateral maintenance agreement with the plan.

- b. The comments from Hanover Engineering dated July 5, 2011 are addressed.
- c. The July 1, 2011 comments of the Elizabethtown Area Water Authority are addressed.

Motion carried by a 4-1 vote with Shaud voting nay.

- 3. Motion by Bierly, second by Shaud, to approve a request from Andrea Gebhart, prospective owner of Elizabethtown Barbers, for continuation of a sewer connection fee waiver, as established in October 2004, for Elizabethtown Barbers located at 213 North Market Street contingent upon the following conditions:
 - a. Services are limited to no water usage for shampooing or chemical services of hair.
 - b. Hair will be dry or wet down with a spray bottle to be cut.
 - c. Any future additions or expansion of the business may be subject to sewer connection fees.

Motion carried unanimously.

- 4. Motion by Treese, second by Ketchum, to approve a waiver of the land development plan requirements for the Borough's relocation of the former freight station building at 438 West High Street subject to stormwater management review. Motion carried unanimously.

- 5. Motion by Treese, second by Shaud, to approve a Memorandum of Understanding between the Borough and the Lancaster County Conservation District outlining the responsibilities of Elizabethtown Borough and the Lancaster County Conservation District as required by Municipal Separate Storm Sewer System (MS4) protocol. Motion carried unanimously.

- 6. Motion by Bierly, second by Ketchum, to approve the Winter Municipal Snow Removal Contract between the Pennsylvania Department of Transportation and Elizabethtown Borough for the 2011-2012 winter season. Motion carried unanimously.

- 7. Motion by Treese, second by Ketchum, to authorize advertisement of an ordinance instituting parking and traffic flow restrictions on Rose Alley between Peach Alley and Poplar Street. Motion carried unanimously.

- 8. Motion by Bierly, second by Shaud, to approve Change Order 2011-1 in the amount of \$75,131.53 dated July 15, 2011 for the West College Avenue Phase II Project. Motion carried unanimously.

- 9. Motion by Treese, second by Ketchum, to approve the following requisitions payable to Pennsy Supply for the West College Avenue Phase II Project:
 - a. Requisition 2011-2 dated June 14, 2011 in the amount of \$69,692.50
 - b. Requisition 2011-3 dated June 17, 2011 in the amount of \$110,457.80
 - c. Requisition 2011-4 dated July 15, 2011 in the amount of \$122,447.51Motion carried unanimously.

10. Motion by Bierly, second by Shaud, to authorize the Council President to submit letters of support for House Bill 787 and Senate Bill 822, both of which propose amendments to the Prevailing Wage Law, to local legislators and sponsors of the bills. Motion carried unanimously.

Bills Payable

Motion by Bierly, second by Treese, to pay the bills as presented:

General Fund.....	\$374,399.55
Sewer Fund	\$163,759.98
Capital Reserve Fund.....	\$30,115.19
Parks & Recreation Fund.....	\$4,241.01

Motion carried unanimously.

Council Remarks

Following a motion by Ketchum, second by Shaud, the meeting unanimously adjourned at 7:54 p.m. whereupon Council entered Executive Session to discuss a real estate matter as well as a personnel matter.